



*Blackall Cultural Association
Living Arts Centre*

TERMS, CONDITIONS AND CANCELLATION POLICY

1. The Out There retreats are offered on a first-come, first served basis. Places are strictly limited and a 10% deposit is required to secure your booking.
2. **The balance of monies for the “Out There with Craig Penny” is required by Monday 22nd July 2019.**
3. Blackall Cultural Association reserves the right to cancel or postpone the retreat.
4. The Tutor / Artist reserves the right to cancel or postpone the retreat.
5. Cancellations prior to 22st July 2019 will receive 100% refund. Refund will not include deposit after 22th July 2019.
6. Blackall Cultural Association is not responsible for any travel or other costs incurred for your booking.
7. Minimum of 8 bookings required by 22th July 2019 – all monies will be refunded if not received.
8. **Blackall Cultural Association strongly recommends you purchase relevant and adequate travel insurance as soon as possible.**
9. The Out There retreat offers both workshop tutorage and sightseeing opportunities – the retreat includes the cost of the excursions mentioned (or substitute if necessary – due to adverse weather or seasonal conditions).
10. The Out There retreat does not cover the cost of any individual or non-included sightseeing or excursions that the guest chooses to engage in.
11. The Out There retreat does not include meals, snacks or drinks apart from those specified.
12. The Out There retreat does not include items of a personal nature.
13. The Out There retreat package does not include travel costs, travel insurance or any excess baggage charges incurred.
14. Blackall Cultural Association is not responsible or liable for any loss, damage or costs incurred to any personal items, artefacts, equipment or belongings.
15. Any concerns, questions, queries or enquiries should be directed to the Accommodation Officer, Project Officer or on-site member of the Blackall Cultural Association as soon as possible during the retreat.
16. Blackall Cultural Association reserves the right to use images of guests and their works for future marketing and publicity purposes.
17. Payment Plans are available.

If you are interested in attending this Retreat, please complete the below booking form and return email to blackallcultural@bigpond.com. Bank details will be forwarded so a 10% deposit can be made to secure your spot.



Craig Penny Retreat - Booking Form 2019

Please complete and email to blackallcultural@bigpond.com

Enquiries: Lisa Alexander PH: 0746 575016

	Required Information
First Name	
Last Name	
Title	
Preferred name (For name badge)	
Street Address	
Suburb	
State	
Postcode/Zip Code	
Country	
Email Address	
Home Phone number	
Mobile Phone number	
Birth Date	
Twin Share / Single Rooms are available -	Where possible, each participant will be allocated a single room. Depending on final numbers there is a chance some participants will be required to share a room.
Please advise of any dietary requirements you may have	
Please advise of other travel arrangements – bus, self drive etc.	